

# THE JAPANESE SCHOOL

The Japanese School (Primary School, Clementi Campus)  
95 Clementi Road Singapore 129782 Tel: 6775 3366 Fax:6778 0801  
The Japanese School (Primary School, Changi Campus)  
11 Upper Changi Road North Singapore 507657 Tel: 6542 9600 Fax: 6542 8801  
The Japanese School (Secondary School)  
201 West Coast Road Singapore 127383 Tel: 67797355 Fax:67789710

## E-CANCELLATION FOR STUDENT'S PASS

### IMPORTANT INFORMATION

1. 申請者（生徒氏名）  
APPLICANT (STUDENT'S NAME) : \_\_\_\_\_
2. FIN 番号  
FIN NUMBER : \_\_\_\_\_
3. スチューデントビザ有効期間  
EXPIRY DATE : \_\_\_\_\_
4. パスポート番号  
TRAVEL DOCUMENT NUMBER : \_\_\_\_\_
5. パスポート有効期間  
TRAVEL DOCUMENT EXPIRY DATE : \_\_\_\_\_
6. キャンセル理由  
REASON FOR CANCELLATION : \_\_\_\_\_
7. 現住所・電話番号  
CURRENT WHEREABOUT・  
CONTACT NUMBERS : \_\_\_\_\_
8. 出発日  
DEPARTURE DATE : \_\_\_\_\_
9. 登校最終日  
THE LAST DAY OF SCHOOL : \_\_\_\_\_

スチューデントパスのキャンセル申請は退学日より2週間前にはご提出願います。

キャンセル手続きは日本人学校事務局より移民局に申請、結果は申請後1~3日かかります。

最終登校日より前にキャンセル手続きをする関係上、最終登校日1週間前に国外に旅行等出られる方はトラブル防止の為予め事務局までお知らせください。最終登校日にスチューデントパスカードを事務局に返却、引き換えにキャンセル証明書をお受け取りください。ご帰国時に空港出国審査カウンターにて、パスポートとキャンセル証明書をご提出ください。

Applicant should submit E-cancellation form for Student's Pass at least 14 days prior to the date of cessation or termination of their study.

Cancellation of the Student Pass will be submitted by the School to the ICA. The process will take about 1~3 working days. To avoid trouble at the immigration check point, you are advised to stay in Singapore during that period.

Please inform the person in charged at Head Office, should you intend to leave Singapore for vacation a week before the last day of school.

'**Notification for Cancellation of Student's Pass**' will only be issued to the applicant upon returning the Student's Pass (card) to the School. On his/her departure at the Airport Immigration, the applicant's valid travel document and the '**Notification for Cancellation of Student's Pass**' shall be verified by the Immigration Officer at the counter.

For further enquiries please contact: **Ms Bebe** (ビビ@Clementi Campus) Tel: 67753366 (ext 9114)