

2022 SPORTS DAY TRANSPORT ORDER FORM

ORDERING INSTRUCTIONS:-

- 1 Please indicate the required pick-up point(s) clearly.
- 2 Payments for all bus charter have to be made in **ADVANCE** upon placement of order. Applicable modes of payment:
 - a. **PAYNOW to UEN : 24418800M.** Please quote contact no. as reference and WhatsApp screenshot of payment to 97968467
 - b. **CHEQUE PAYMENT.** Please make cheque payable to: **TAY SOON CHYE TRANSPORT SERVICES**
- 3 Please submit all duly completed order form together with appropriate cheque payment to **The Japanese School Bus Administration Office** by **9 September 2022**.
- 4 Alternatively, duly completed order form may be emailed to tayscts@gamil.com, attention Tay Kee Hong
- 5 In the event of any unforeseen circumstances like haze, rain or etc, the following policy for refund of advance payment shall apply:-

Cut-off date & time	On or Before 15 Sep 2022	On 16 Sep 2022 (before 5pm)	On 16 Sep 2022 (after 5pm) & on 17 Sep 2022 (including before & after pick-up has been done)
% of advance payment to be refunded	100%	50%	0%

- 6 In the event of any early ending of the event due to whatsoever reasons, return trip timing can be brought forward with a provision of up to 1 hour grace from time of notice for the bus to arrive. There will also be no refund for cancellation of the return trip in this instance.
- 7 **Re-order of the bus charter service is required in the event of any postponement of the event or cancellation of the charter. Such re-order shall be confirmed separately.**

For any further clarification, please do not hesitate to contact **MR TAY KEE HONG** at:-

Mobile - 9796 8467 (Whatspp & SMS); or

Email – tayscts@gmail.com

- 8 Confirmation of Order and/or Re-Order together with details of bus and timings arrangement shall be notified via SMS/Whatsapp.

Please complete and submit this page together with appropriate cheque payment to **The Japanese School Bus Administration Office** by **9 September 2022**:

Details of Ordering Party

Name (Mr / Mrs / Ms)* _____

Address _____

Singapore (_____)

Contact No. (PLEASE PROVIDE A CONTACTABLE HANDPHONE NUMBER)

Mobile No. (compulsory) _____ (please quote this number for payment via Whatsapp)

Alternate Mobile No. _____ (optional)

EMAIL (if any) _____

Details of Order (please select and ✓ accordingly)

<i>Bus Capacity Required</i>	<i>Service Required</i>	<i>Charges Per Bus</i>	<i>Please indicate number of Buses Required</i>
<input type="checkbox"/> 11- seater aircon bus	<input type="checkbox"/> 1-way transfer	S\$90/-	
	<input type="checkbox"/> 2-way transfer	S\$160/-	
<input type="checkbox"/> 19- seater aircon bus	<input type="checkbox"/> 1-way transfer	S\$100/-	
	<input type="checkbox"/> 2-way transfer	S\$180/-	
<input type="checkbox"/> 30/40/45* - seater aircon bus	<input type="checkbox"/> 1-way transfer	S\$110/-	
	<input type="checkbox"/> 2-way transfer	S\$200/-	

* **Delete where inapplicable**

Required Pick-up Points (please specify)

1 _____

2 _____ (subject to Additional Point Charge¹)

3 _____ (subject to Additional Point Charge¹)

Mode of Payment (please tick): **Amount paid : S\$** _____

PAYNOW to UEN24418800M (please quote Mobile Contact No. and Whatsapp screenshot to 97968467)

Cheque payable to TAY SOON CHYE TRANSPORT SERVICES. Bank/Cheque No. _____

¹ Additional Point Charge is computed as follows:-

Capacity	Charges Per Additional Pick-Up Point	
	2-way transfer	1-way transfer
11 – seater aircon bus or 19-seater aircon bus	\$40.00	\$20.00
30/40/45 –seater aircon bus	\$50.00	\$25.00